

NORTH HERTFORDSHIRE DISTRICT COUNCIL



20 December 2019

Our Ref Letchworth 07.01.20
Your Ref.
Contact. Committee Services
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To: Members of the Committee: Councillor Gary Grindal, Councillor Helen Oliver, Councillor Daniel Allen, Councillor Kate Aspinwall, Councillor Morgan Derbyshire, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Sean Prendergast, Councillor Sue Ngwala, Councillor Mike Rice, Councillor Adem Ruggiero-Cakir and Councillor Deepak Sangha

NOTICE IS HEREBY GIVEN OF A
MEETING OF THE LETCHWORTH COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES. GERNON
ROAD, LETCHWORTH GARDEN CITY**

On

TUESDAY, 7TH JANUARY, 2020 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda

Part I

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES - 16 OCTOBER 2019 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 16 October 2019.	(Pages 5 - 14)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4.	CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5.	PUBLIC PARTICIPATION To receive petitions and presentations from members of the public including: (1) AccessAble; and (2) Letchworth Garden City Festival Committee	
6.	LETCHWORTH GARDEN CITY BID MANAGER To receive a verbal presentation update from the Letchworth Garden City BID Manager.	

7. **GRANT POLICY REPORT** (Pages 15 - 26)
This report outlines the proposed review of the Community Grants policy and criteria. It outlines a timetable regarding further consultation, with Councillors sitting on each of the five Area Committees; Overview and Scrutiny, Cabinet and Full Council with the view that any changes and updates will be in place for the new policy to commence at the start of the forthcoming financial year 2020/21.
8. **NHDC PARKING STRATEGY DRAFT PARKING OPERATIONAL GUIDELINES** (Pages 27 - 94)
REPORT OF THE SERVICE DIRECTOR – REGULATORY

To consider the detail on how the Council proposes to implement the policy framework set out in the adopted North Hertfordshire District Council Parking Strategy 2019-2031.
9. **GRANTS & COMMUNITY UPDATE** (Pages 95 - 104)
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.
10. **WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**
To receive any verbal reports from Members regarding Ward matters and Outside Organisations.